

Central Philippine University Jaro, Iloilo City, Philippines

HUMAN RESOURCE DEVELOPMENT OFFICE

Tel. No. 63 33 3291971 local 1035; 63 33 3296053

WORK AUTHORIZATION FORM

	The fol	lowing are instru	cted to rep	ort to work:		
Name	Designation	Inclusive Date/s	Time	Work to be done	Signature	
Approved by:		Noted by:				
Name & Signature Unit Head		Signature			Date	
		Noted by	:			
VP/ President		Signature			Date	
Instruction: To	o be accomplished in t	wo (2) copies. App	proved form	to be submitted to HRD w	ith DTR.	
HRD-Form 66 2 Effectivity: June 1, 202	4					
	_	TO LO CITY				
		Central Philippine Jaro, Iloilo City, P	•			
		RESOURCE DEVE No. 63 33 3291971 local 10				
	WOR	RK AUTHORIZA	TION FO	RM		
Jnit/Department:The fol		Date: llowing are instructed to report to work:				
Name	Designation	Inclusive Date/s	Time	Work to be done	Signature	
		Date/S				
	d by:	No	ted by:			
Approved			Signature			
	ature Unit Head	Sig	ınature		Date	
	ature Unit Head	Sig Noted by			Date	

CPU-HRD-Form 66

Rev 02 Effectivity: June 1, 2024