



**HUMAN RESOURCE DEVELOPMENT OFFICE**  
Central Philippine University

**EXPLANATION FOR FAILED LOG IN/OUT SLIP**

Date	Time	Reason

Noted by:

\_\_\_\_\_  
*Signature over Printed Name*  
Date: \_\_\_\_\_  
Dep't./Unit: \_\_\_\_\_

\_\_\_\_\_  
Unit/Dep't. Head

CPU-HRD-Form 55  
Rev 01 Effectivity: June 1, 2024



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