



CENTRAL PHILIPPINE UNIVERSITY
Jaro, Iloilo City

Date

The President
Central Philippine University
Iloilo City
(Through Channels)

Sir:

I would like to apply for **Thesis/Dissertation Subsidy** for the degree _____
at _____ for the period _____ to _____. To avail of this program I
understand that I have the following obligations:

1. That I will provide a copy of transcript of records upon completion of the degree to the CPU HRD Office;
2. That I will present a certification from the School of Graduate Studies that I have submitted the hard bound copy of my Dissertation.
3. That I will submit one copy of the Dissertation Manuscript to the CPU Library;
4. That I shall serve CPU for a period of: two (2) years after finishing the graduate degree;
5. That I will reimburse all expenses incurred by the University in case of non-completion of grant due to the following reasons:
 - a. Withdrawal from the Contract during the life of the grant (except in case of disability and for reasons approved by the University);
 - b. Optional retirement from the service;
 - c. Removal from the service for cause;
 - d. Revocation of the grant by competent authority on account of my conduct or behavior prejudicial to the University's interests.
6. That I shall maintain the Subsidy grant throughout the period stipulated in this contract unless compelled to withdraw due to unavoidable reasons and upon approval by the University;

Respectfully yours,

Applicant (*Signature over Printed Name*)

To be filled out by Dean of Graduate School:

This is to certify that _____
completed chapters 1, 2, and 3 of her Dissertation.

Dean, CPU Graduate School

Recommended Favorably:

Approved:

Director, HRDO

VPFE

VPAA

President