



Central Philippine University
Iloilo City Philippines

CPU FORM 1

REQUISITION FORM

- CASH PAYMENT TO CASH ADVANCE TO
 PURCHASE FROM
 JOB TO BE DONE BY

PLS. CHECK: _____

DATE _____

Address _____

ITEM #	Quantity	Unit	DESCRIPTION	Unit Price	Amount

Acct. No.: _____ Acct. Name: _____ Requested by: _____
 Funds Available: _____ Recommending Approval: _____
Vice President for Finance and Administration Unit Head
 Approved: _____ Purchasing Officer: _____
President



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