g) Sworn Statement of Undertaking by the head of the HEI that it has complied with the required standards; that the review courses are of high quality; the operation of the review center/review classes conduct of shall be maintained on high ethical standards; and no conflict or potential conflict of interest exists with respect to the officials or owners of the review center with any government entity or instrumentality.

RULE VIII

GENERAL APPLICATION PROCEDURES AND GUIDELINES


8.1 APPLICATION FOR PERMIT. The school shall be covered by the following general application procedures and guidelines for the grant of permit or registration:

The issuance of permit to operate a review center/review courses shall be governed by the following general conditions/procedures:

a) The school/entity shall submit a Petition/Application in writing with the CHED Regional Office at least one year before the intended date of offering of the review course program, including the submission of the requirements pursuant to these Rules.

b) The Director-in-Charge of Review Centers with the CHED Central Office shall evaluate the documents and recommend to the Chairman, when appropriate, the conduct ocular inspection by the concerned CHED Regional Office. Thereafter, the Commission en Banc upon the recommendation of the Director in-charge with the regulation of review centers shall act upon the application for Permit to Operate a Review Center or a Permit to Conduct Review Classes.

c) In case of State colleges and universities, the petition/application shall be accompanied by a copy of their charters and in the case of private colleges and universities, an authentic or authenticated copy of certificate of registration issued by the SEC and an authentic or authenticated copy of the Government Recognition issued by CHED in the course where the intended review shall be conducted.